To be eligible to apply for an IIPD grant, applicants must receive the approval of their **department head or program director** (and associate dean; see separate form). Please answer the following questions and return this form to the applicant. If approval is granted, this form must be submitted with the IIPD application.

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| **Applicant Name:** | **Department:** |
| **Form Completed by:** | **Title:** |

**Please answer the following questions about the applicant and their proposal.**

|  |  |
| --- | --- |
| 1. Will this proposal have a direct impact upon student learning and enhance student success? | 🞎 Yes 🞎 No |
| Comments for the committee: | |
| 2. Will the proposal help develop new avenues of instruction? | 🞎 Yes 🞎 No |
| Comments for the committee: | |
| 3. Is the proposal consistent with the goals/priorities of the individual’s department? | 🞎 Yes 🞎 No |
| Comments for the committee: | |
| 4. Is the proposal applicable to the applicant’s existing responsibilities? | 🞎 Yes 🞎 No |
| Comments for the committee: | |
| 5. Does the proposal foster the applicant’s professional development goals as shown in the FPE or other plan? | 🞎 Yes 🞎 No |
| Comments for the committee: | |
| 6. Will the individual’s absence create a financial burden to the department/college? | 🞎 Yes 🞎 No |
| Comments for the committee: | |
| 7. Is the department willing to make a financial contribution to this activity? | 🞎 Yes 🞎 No |
| If so, please describe. | |
| 8. Do you have any additional comments or concerns? | |
| 9. Do you recommend that this proposal be approved? | 🞎 Yes 🞎 No |

|  |  |
| --- | --- |
| **Signature** | **Date** |